

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

09 MAY 2023

REPORT OF THE MONITORING OFFICER

PROPOSED DATES FOR MEETINGS OF CABINET, CABINET COMMITTEE EQUALITIES AND CABINET COMMITTEE CORPORATE PARENTING

1. Purpose of report

- 1.1 The purpose of this report is to propose for approval, the programme of meeting dates for Cabinet, Cabinet Committee Equalities and Cabinet Committee Corporate Parenting for the municipal year 2023 – 2024.

2. Connection to corporate well-being objectives / other corporate priorities

- 2.1 This report assists in the achievement of the following corporate well-being objectives under the **Well-being of Future Generations (Wales) Act 2015**:-
1. **Supporting a successful sustainable economy** – taking steps to make the county borough a great place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions for all people in the county borough.
 2. **Helping people and communities to be more healthy and resilient** - taking steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services. Supporting individuals and communities to build resilience, and enable them to develop solutions to have active, healthy and independent lives.
 3. **Smarter use of resources** – ensure that all resources (financial, physical, ecological, human and technological) are used as effectively and efficiently as possible and support the creation of resources throughout the community that can help to deliver the Council’s well-being objectives.

3. Background

- 3.1 The approval of the programme of meetings of Council, Cabinet and their Committees is required in accordance with the Council’s Constitution.

4. Current situation/proposal

- 4.1 The proposed programme of meeting dates for Cabinet, Cabinet Committee Equalities and Cabinet Committee Corporate Parenting for 2023 – 2024, is set out below. It should be noted that the date of the Budget Cabinet meeting could be subject to change, depending on the timeline of the Welsh Government Local Government Settlement.

Cabinet

20 Jun 23	16 Jan 24
18 Jul 23	6 Feb 24
19 Sep 23	20 Feb 24 (Budget)
17 Oct 23	12 Mar 24
21 Nov 23	16 Apr 24
19 Dec 23	

Cabinet Committee Equalities

28 Jun 23
13 Dec 23
24 Apr 24

Cabinet Committee Corporate Parenting

20 Jul 23
5 Oct 23
1 Feb 24

4.2 Subject to the programme of meeting dates being approved, the meetings will be placed in Members and Officers electronic calendars, in the usual manner.

5. Effect upon policy framework and procedure rules

5.1 There will be no direct effect on the policy framework, but the approval of the programme of meetings of Cabinet, Council and their Committees for the municipal year, is required in accordance with the Council's Constitution.

6. Equality Act 2010 implications

6.1 The protected characteristics identified within the Equality Act 2010, Socio-economic Duty and the impact on the use of the Welsh language have been considered in the preparation of this report. As a public body in Wales, the Council must consider the impact of strategic decisions, such as the development or the review of policies, strategies, services and functions. It is considered that there will be no significant or unacceptable equality impacts as a result of this report.

7. Well-being of Future Generations (Wales) Act 2015 implications

7.1 The Act provides the basis for driving a different kind of public service in Wales, with 5 ways of working to guide how public services should work to deliver for people. The following is a summary to show how the 5 ways of working to achieve the well-being goals have been used to formulate the recommendations within this report:

Long-term	-	The approval of a programme of meetings for 2023-24, will assist in the planning of the business of the Cabinet in both the short-term and in the long-term.
Prevention	-	The early drafting of the programme of meetings for

- 2024-25, allows for the advance planning of the business of Cabinet and its Committees.
- Integration - The report supports all the well-being objectives.
 - Collaboration - Liaison has taken place with Cabinet, the Corporate Management Board and key officers on the proposed programme of all Committee meetings.
 - Involvement - Advance public notice of the programme of meetings will ensure that the public and stakeholders can engage in Cabinet and their Committee meetings. Agendas and minutes of all public meetings will be available, including in the Welsh language in compliance with the Welsh Language Standards.

8. Financial implications

8.1 There are no financial implications in respect of this report.

9. Recommendation:

9.1 Cabinet is recommended to approve the programme of meeting dates for Cabinet, Cabinet Committee Equalities and Cabinet Committee Corporate Parenting, as outlined in paragraph 4.1 of this report.

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Background documents: None